

# Roles and privileges

## Project roles

There are three roles:

### Manager

Administers that project and grants access privileges to other users in roles to work with it. Can import data into and remove a vocabulary.

### Editor

Makes changes to a production vocabulary including direct edit and publishing changes from any working copy. Can approve or reject changes submitted in a working copy.

### Viewer

Can view and browse a vocabulary, view a history of changes, display various reports and export the vocabulary in various formats. Can also create a working copy of a production vocabulary to make changes which will not be applied to a vocabulary until they are reviewed and published by a Vocabulary Editor.

	manager	editor	viewer
View production copy	✓	✓	✓
Edit production copy	✓	✓	✗
Publish production copy	✓	✗	✗
Create working copy	✓	✓	✓
Merge changes from working copy	✓	✓	✗

## Workflow roles

Permissions for workflows are entirely separate from the vocabulary permissions. When a working copy is created, its creator becomes a “working copy manager”, s/he must then assign roles to other users. There are three roles:

### Workflow manager

Manages a working copy of a production vocabulary and grants manages access to it. Can freeze a working copy for review.

### Workflow editor

Makes changes to a working copy of a vocabulary including editing concepts, their attributes, relationships and types.

### Workflow viewer

Can browse and view a vocabulary, view changes in a working copy of the vocabulary, view what other working copies will be impacted by those changes, and compare a working copy to its production vocabulary.

	Workflow manager	Workflow editor	Workflow viewer
View working copy	✓	✓	✓
Edit working copy	✓	✓	✗
Freeze working copy	✓	✓	✗
Reject working copy	✓	✗	✗

#### PLEASE NOTE

Unless given explicit permissions, a user will not have access to the working copy – not even the system administrator.

